

ERASMUS + STUDENT CHARTER

This Charter highlights your rights and obligations and informs you about what you can expect from your home and host organization at every stage of your Erasmus + experience.

+ Higher education institutions participating in the Erasmus + Program are committed to complying with the principles of the Erasmus Charter for Higher Education to facilitate, support and recognize your experience abroad.

+ In turn, you undertake to comply with the rules and obligations arising from the Erasmus + financial contract you have signed with your home institution.

+ The Erasmus + Student and Alumni Alliance (ESAA) offers you a wide range of support services before, during and after your experience abroad.

I. Before the mobility period

+ Once you have been selected as an Erasmus + student, you have the right to receive guidance on the partner institutions or companies where you can carry out your mobility period and, on the activities, you can carry out within those institutions or companies.

+ You have the right to receive information about the scoring system used by the host institution, as well as information about taking out insurance or finding accommodation and obtaining a visa (if required). You can find the relevant contact details and sources of information in the interinstitutional agreement signed between your home institution and the host institution.

+ You must sign a financial contract (even if you do not receive financial support from EU funds). If you are registered in a higher education institution located in a country participating in the Program¹, you will sign a financial contract with the home institution. If you are registered in a higher education institution located in a Partner Country in the program, you will sign the financial contract with the home institution or the host institution, depending on the agreements established. In addition, you will sign a study agreement with the home institution and the host institution / company. Good preparation of the study agreement is essential for the success of your mobility experience and for ensuring the recognition of the mobility period. It sets out the details of your program of activities abroad (including the credits you are about to accumulate and which will be recognized by your home institution).

+ If the mobility takes place between the Program Countries, you will be subject to a mandatory language assessment in Erasmus + online language support, after you have been selected (if it is available in the main language of training / work abroad). In addition, this assessment will allow the home institution to determine what is the most appropriate language support to provide. Take full advantage of this support to improve your language skills at the level recommended by the host institution.

II. During the mobility period

+ Take full advantage of all learning opportunities available at the host institution / enterprise, while respecting its rules and regulations, and make every effort to achieve the best possible results in all relevant examinations or other forms of assessment.

+ Your host institution / enterprise is committed to treating you in the same way as its students / employees and you must make every effort to integrate into the new environment.

+ You can benefit from the network of mentors and support institutions if they are available in the host institution / enterprise.

+ The host institution will not ask you to pay tuition, registration, exams or access to laboratories and the library during the mobility period. However, you may be charged low fees on the same criteria as those applied to local students for insurance costs, student unions and the use of various materials and equipment.

+ The scholarship or study loan you receive in your country of origin must be maintained during your mobility abroad.

+ You may request changes to the study agreement only in exceptional circumstances and within the time limit set by your home institution and the host institution. You must ensure that these changes are approved by both the home institution and the host institution / enterprise within two weeks of the submission of the application and you must keep copies of the proof of approval. Any request to extend the period of mobility must be submitted at least one month before the end of the originally planned period.

III. After the mobility period

+ In accordance with your study agreement, you have the right to full academic recognition by the home institution of activities completed satisfactorily during the mobility period.

+ If you study abroad, within five weeks of the publication of your results, the host institution will send a transcript both to you and to the home institution, which mentions the credits and grades awarded. Upon receipt of the transcript, the home institution will provide you with complete information on the recognition of your results. If you are enrolled in a higher education institution located in a country participating in the Program, the recognized components (for example, courses) will appear in the Diploma Supplement (or another equivalent document).

+ If you carry out an investment mobility, your company will provide you with a Certificate of Practice which will include a summary of the activities carried out and an evaluation. The home institution will also provide you with a transcript when this has been provided in the study agreement. If the placement is not part of the school curriculum, you can request its registration in the Europass Mobility document and if you are enrolled in a higher education institution located in a country participating in the Bologna Process, the mobility period will be recorded in the Diploma Supplement (or another equivalent document). If you have recently completed your studies at an institution located in a country participating in the program, you are encouraged to apply for the Europass Mobility document.

+ If your mobility takes place between Program Countries you should undergo a second compulsory language assessment in Erasmus + online language support, if it is available for the main language of training / work abroad, to be able to monitor language progress during your mobility.

+ You must complete a participant report to provide feedback, regarding your Erasmus + mobility period, to your home institution and host institution, to the relevant Erasmus + National Agency and to the European Commission.

+ You are encouraged to share your mobility experience with friends, other students, colleagues in your institution, journalists, etc. so that others can benefit from your experience, including young people.

Should you stumble upon an issue:

■ Please identify as clearly as possible the problem and read your rights and obligations in accordance with the financial contract.

■ There are employees of home and host institutions who have the role of helping Erasmus + students. Depending on the nature of the problem and when it occurred, the contact person or person in charge of your home institution

or host institution (or host company, in the case of a placement) will be able to help you. The names and contact details of those persons are specified in the study agreement.

■ If necessary, use the official procedures of the home institution.

■ If the home or host institution does not fulfill its obligations set out in the Erasmus Charter for Higher Education or in the financial contract, you can contact the relevant Erasmus + National Agency.

Find out more:

Or join the conversation on social media:

National Agency for Community Programs in the Field of Vocational Education and Training